

Getting Started

NB- Please insert the CD in the drive before running the program. The program will not run unless the CD is inserted.

Eduss Launcher

If you are experiencing any problems with the Eduss Launcher, please update manually from the Eduss website, www.eduss.com.au, click on Product Support and use the support menu that appears.

From the Eduss Luancher you can access the Phonics program, open the Admin module to maintain user information, access the Reporting Tool and download the latest updates for your software.

Admin Module

- Click on the Admin button on the Eduss Launcher. This will open the login for the IMTA Administraion program.
- Make sure System Administration is selected and click Login. Enter the Password admin and click Login.
- Click on the User Maintenance icon in the IMTA Administration screen.
- Change the password and the username if you wish and click Save.

Adding a student

- Open the Eduss Launcher and click on Admin
- Click on User Maintenance icon
- Click on Add User to open a new user
- Fill in your child's details. Select Student as the user type.
- Filling in a password is optional.
- Once you have filled in the student's etails., click Save. The student should now be listed on the User List side of the screen.

Adding a Teacher

- Open the Eduss Launcher and click on Admin
- Click on the User Maintenance icon.
- Click on Add User to open a new user.
- Fill in the teacher's details. You MUST enter a password for the teacher.
- Select Teacher from user type.
- Click on the Save button

Adding a Class

- Click on the Admin icon on the Eduss Lancher screen. Select the System Administrator and log on in using the password you set above.
- Click on the Class Maintenance icon.
- To add a class you MUST have atleast one teacher added to the User List.
- Enter the name you have given the class.
- Select a teacher.
- Click on the Save button. The class will appear in the Class List.
- Now you can select the students to add to your class.
- You can select one or more students in the Students Not In Class list and click the arrow pointing to move them into the Students In Class list.

Lessons Module

Starting a lesson

- Log in as a student.
- Click the 'Lessons' button in the main menu.
- Click on the lesson you would like to start.
- To view the 'Fundamentals' informations for the lessons, click on the plus to expend the lesson and click on the 'Fundamentals' under that lesson.

- Lessons with a blue circle have not been started.
- Lessons with a green circle have been started.
- Lessons with a red tick have been completed.

Exercises

Using the Practise Exercises.

- Log in as a student.
- Click on the 'Exercises' butoon in the main menu.
- Expand the subject you would like to practise by clicking on the plus sign next to it.
- Select the level you want to practise the select the exercise on the right side of the screen.

Homework Module

- Log in as a teacher
- Click on the Homework button in the main menu.
- Click on the Homework Maintenance button in the top right corner.
- Click on the Add Homework button.
- Enter the title you have given the homework.
- Select the class.
- Set the number of questions per exercise.
- Click on Save and the exercise list will open.
- Select the exercises you wish to include the click Save Exercise.

Updating Homework

- Log in as a teacher.
- Click on the Homework button in the main menu.
- Click on the Homework Maintenance button.
- Select the homework you wish to update.
- Click Edit Exercises and edit the homework details.
- Click on the Save button.

Phonics Fundamentals

The Phonics Fundamentals is a collection of information on each lesson designed to assist the teacher.

Using the Phonics Fundamentals

- Log in as a teacher or a student.
- Click on the 'Phonics Fundamentals' button in the main menu.
- This will open a new window with the Phonics Fundamentals browser.
- Click on the lesson in the list that you would like to read about.